

Q. I. Roberts Jr.-Sr. High Title I, Part A Parental Involvement Plan 2017-18

I, Mary Wood-Piazza, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Q.I. Roberts Jr.-Sr. High School is dedicated to providing high quality educational opportunities for all students through collaborative structures that positively impact student achievement. Highly qualified instructional personnel use prescriptive strategies to ensure student engagement, and stakeholders work collaboratively to create a respectful, positive learning environment where decisions are made in the best interest of students. The expectation is excellence in education.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: At QIR all parents are invited to attend PTO/SAC meetings. Meetings are documented with agendas, minutes and sign in sheets, which record parent input and concerns. Additionally, PIDAC meeting are held monthly at the Federal Programs office Conference Room for parents to participate on a District level. Agenda, Minutes and sign in sheets document parent participation and correlation to student academic achievement. Funding of Title 1 dollars to schools is discussed and input is encouraged regarding parent involvement dollars.

The overarching target is to increase the number of parents actively engaged with the school.

While we would like to increase the number of parents attending SIP Meetings, SIP/SAC Meetings, & PIDAC, we realize that most of our parents have careers and it's difficult for them to attend meetings on a monthly basis. Technology is allowing us to involve parents in a non-traditional way. As we increase the output of information related to the activities at QIR, technology is allowing parents and guardians to respond digitally and still voice their input. Parents are kept informed of all QIR events, by phone and email using the School Messenger online system. Additionally we utilize the school sign, channel 8, local newspaper, and our website. Increasing parental involvement in all facets of the school environment will foster each student's academic success.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Project Praise (Title X)	Liason works with Guidance to service homeless children.
2	Migrant/LEP (Title III)	Guidance coordinates meetings with parents and shares relevant information.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title 1 Annual Parent Meeting / Open House	Principal	August 2, 2016	Knowledgeable parents equal positive student behavior, better attendance, and academic success.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: SAC/SIP meetings are quarterly at 2:30 pm and 7:00 am if requested by the parents to allow more parent participation. Parents can also share their ideas anytime with either Administrator or the SAC Chairperson. IEP & EP meetings are scheduled every Monday. These meetings are scheduled to accommodate parent attendance.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House a shared state academic standards and student academic achievement standards and access to skyward for monitoring child's progress/achievement	Administration, Teachers	Parents who are aware and understand the content and standard may become equitable partners and engage their children in academic pursuits. With skyward access parents may monitor their child's grades.	Aug. 2-8, 2016	Engaged parents gender engaged and successful students. Signature in sheets show parents engaged.
2	AIM Parent Conferences	Guidance	Improved grades and or attendance.	Sept. 2016 - June 2017	The number of eligible to participate
3	Mid-term progress reports/ report cards, phone logs, emails	teachers	Inform parents of student progression	Quarterly	Parental support of academic achievement
4	Knightly News Family Digital Newsletters	Administration	Improved Student Involvement and parental perception of information sharing	August 2016+ ongoing	Increased parental support of reading at home
5	Senior Nights	Guidance	Parents become advocated for their students when they understand the importance of parent engagement and have knowledge of FAFSA and Bright Futures applications and college application and scholarships.	TBA	Knowledgeable parents promote student academic success

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty Meeting	Administration	Teacher will be reminded of the value of parent involvement, communication positively with parents, building ties between home and school and doing so with cultural sensitivity.	Monthly	Positive communication with parents relates to strong home and school ties.
2	Staff training regarding Parental Communication	Administration	Trained staff will understand how parent communication is critical.	August, 2016	Increased attendance, fewer incidence of behavior problems, and Improved test scores

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Title 1 flier sent home to all parents. School Messenger email & phone system used to inform parents of activities.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: During Open House, Q.I. Roberts staff informs parents of Title I benefits. Teachers communicate curriculum standards via a syllabus, handouts periodically, & email sent from their Skyward gradebook system which allows them to add notes to progress reports. Administration keeps parents and students informed of assessments by digital newsletter, notices, letters, postings on website and email and callouts through school messenger system. SIP/SAC meetings, IEP, EP, and parent conferences are also a great venue for updates. Standards are discussed and parents are given skyward access to key up with their students measure of progress. Conferences can be set up at any time with teachers to discuss student progress. Parents and students are encouraged to fill out the Title 1 & 5 Essential surveys to provide comments to help Q.I. Roberts continue to be a successful school.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: QI Roberts provides communication in the parent's language. We strive to meet the needs and requests of all parents and make any changes to accommodate the parent. All areas of the school are wheelchair accessible. Title I provides a translator and an advocate as needed for Spanish speaking families. Title III provides transportation and services for migrant families that are eligible. Information is sent home weekly via an emailed digital newsletter as well as phone calls. Meetings are scheduled through Guidance to review student placement at parent convenience.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
 Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Knightly News Weekly Parents & Student Digital Newsletter (Email)	56	12	Improved preparation and satisfaction
2	Teacher Emails through Skyward Gradebook	20	20	Increased Mastery of Standards
3	Parent/Teacher Meetings (PTO/SAC)	4	5	Improved Test Scores

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty PLC	2	30	Improved Test Scores
2	Subject Area PLC Meetings	56	30	Improved FSA Scores
3	Individual Instructional Coaching	10	32	Increased Mastery of Standards

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Time	Adjusted meeting times
2	Transportation	Adjusted meeting times/availibility on school webpage

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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